

2019



ANNUAL GENERAL MEETING PACKAGE

**ONTARIO PEER
DEVELOPMENT
INITIATIVE**

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October 7, 2019

5:00 p.m.



**BMO
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LEARNING**



Mission, Vision, Values

MISSION

Ontario Peer Development Initiative's mission is to acquire, understand and amplify the unique and distinct voice of consumer/survivor organizations across Ontario.

The experiential expertise of our peers will shape the mental health system to achieve a valued, recovery-oriented, community-based approach to support.

VISION

OPDI strives to provide a strong, cohesive and unified voice for consumer/survivor organizations in Ontario. It will use its resources to develop quality, valued and responsive supports and services to meet the needs of its membership. Informed by an open and inclusive consultative process and building on networking opportunities, OPDI will capture the perspective of its member groups and promote the uniqueness and worth of peer support and consumer/survivor organizations in the continuum of mental health care. In this way, OPDI will promote equitable funding and the expansion of peer-driven services in communities across the province.

OPDI will keep member groups informed of changes in legislation, policies, and advocate on their behalf at the provincial level. Informed by the issues and concerns of stakeholders, OPDI through its policies, education and advocacy, will seek to promote recovery-oriented service design and delivery to respond to the needs and priorities of service users – based on what they define as meaningful. OPDI will be known as an authoritative and trusted voice on consumer/survivor issues across the system. OPDI will work collaboratively and in partnership with government and other stakeholders to improve regional coordination and promote positive changes for consumers.

As a provincially focused consumer/survivor organization, OPDI will serve as a best practice model for capturing and amplifying the consumer voice and promoting its value as an essential and respected perspective. OPDI will be seen as a model of organizational excellence and will share its learnings with other consumer/survivor organizations to strengthen the community as a whole.

VALUES

Experiential knowledge

OPDI recognizes and promotes the value of experiential knowledge and skills gained through living with mental health issues, understanding the recovery process and their challenges in navigating the mental health system.

Hope & Recovery

OPDI believes in the right of each individual to develop their own approach to recovery and that by providing people with choice and an opportunity to share their experiences with their peers they can learn from each other.

Acceptance, respect, openness and inclusion

OPDI will promote acceptance, respect, openness and inclusion and will respect all people's race, religion, ethnicity, gender, age, socioeconomic status, sexual orientation and ability.

Responsive

OPDI will consult with, and be responsive to, its membership and provide supports and services aligned with their priorities.

Integrity, openness, and honesty

OPDI will act with integrity, openness and honesty in all its relationships, dealings and transactions. We strive to earn and convey trust through these values.

Accountability

OPDI is accountable to its membership and will maintain an inclusive, collaborative and transparent approach to its operations. It will keep faith with the public trust through being efficient, cost effective and careful in the stewardship of its resources.

Partnership and Collaboration

OPDI believes in collaboration and partnership. By bringing people together we can achieve a better result than by working alone.

Activities in 2018-19



The 2018-2019 fiscal year was a tremendous year of change for OPDI under the guidance of Barbara Frampton in the role of Acting Interim Manager. With Barbara's solid leadership in place the OPDI Board decided to take time to engage in a full organizational change analysis to ensure a sustainable future for OPDI and its membership. Capillary Consulting was hired on and conducted interviews with OPDI members and stakeholders over the summer of 2018. You, our Members, were consulted at our conference in October 2018. The final report has guided the ongoing work of the Board and the Staff at OPDI.

In early January 2019, OPDI and the Peer Support community experienced a great loss at the sudden death of Raymond Cheng. With only two staff at OPDI, Barbara and Allyson worked tirelessly to ensure OPDI continued to serve its members, stakeholders and the CSI/peer support sector.

It was shortly after this tragedy that OPDI Board of Directors engaged in a fulsome process to select the new Executive Director. The process was successful and the New Executive Director was hired by the end of the Fiscal Year 2018-2019.

Direct Services to Member Organizations

- 6 Site visits were made
- Staff also attended events with two networks that bring together some of our members as well as other community partners.
 - Central Toronto CSI Network
 - Central West CSI Network
- 6 visits or calls to were made to encourage collaboration, partnership and possible membership.
- A staff member and Board member attended and had a table at the Peer Support Canada conference that was held in Calgary.

OPDI Conference and AGM 2018

The conference October 1 and 2, 2018 was attended by 67 people total, 25 subsidized voting members, 16 extra member delegates, 11 paid non-members, and 3 guests, 3 staff and 9 board members.

Annual Lighthouse Awards Program

59 people attended the Awards dinner on October 1st, and four awards were given, 2 individual and 1 organizational.



Activities in 2018-19

Communication Strategies

NewsToGo

Published 49 issues of NewsToGo

News To Muse and Direct Communiques

8 Member communiques and 3 NewsToMuse and 2 blog posts

OPDI was invited to partner on a full-length feature film production on Mental Health and Human Rights, called, "Minds that Matter".

Facebook and Twitter gives OPDI reach beyond our member organizations and engages individuals linked to members, and beyond. It draws people to our website and Twitter feed, and new NewsToGo subscribers.

Presentations, Meetings and Correspondence

- 1 presentation was made to approximately 100 people at the Mississauga Halton LHIN network group
- Meet and Greet with Ministry of Health and Long Term Care Consultant, Manager and Director
- 2 policy papers were developed
- 2 press releases were developed
- 7 letters sent to government officials
- 3 meetings were held with AMHO
- 2 meetings were held with CMHA ON
- 2 meetings were held with CMHA National
- 1 meeting was held with CMHO
- 2 meetings with Eviance around Disability Issues Nationally
- 2 meetings with the NNMH
- Ongoing following of a number MHCC webinars
- Also regular review of webinars on Doors to Wellbeing, PSR BC webinars,
- 3 meetings with Peer Support Canada
- 1 article was written for Hamilton newspaper

Activities in 2018-19



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Research

OPDI is involved in/contributed to the following research:

“Smart Homes” Research Advisory Committee Age Well and Community Phase

This group worked with Principal Investigator Dr. Cheryl Forchuk to prepare a letter of support along with funding applications for a project that would explore how to help people with lived experience of mental illness manage their health and day to day lives using smart technology. Specifically, the project had two phases one intended to focus on those aging with mental illness in the community, the other phase intended to focus on supporting adults without age related illness living in the community. Both phases of the project were funded.

POWeR - Workplace Safety and Insurance Board Impacts of Peer Support

OPDI sent a letter of support for this project as part of the funding application. The proposal was accepted, with OPDI identified as a partner in research. OPDI continues to be on the advisory committee and acts to facilitate identification of research participants.

Compensation Research Partnership With Stella’s Place

Research was completed by survey disseminated in the 2019-2020 fiscal year.

International User Survivor Research Collaborative

Sent a collaborative letter to the Lancet regarding participation of User Researchers.

Membership Research with McMaster University

This project was started to examine the recommendations in the Capillary Report around the different levels of membership. The research project included an environmental scan and what benefits of membership might include. This project will inform OPDI’s work and help identify new categories of membership that is inclusive to all organizations providing peer support and individual peer workers.

2018-2019 year in Review



Activities in 2018-19

Provincial and National Tables

OPDI staff and/or directors represented the voice of lived experience, and specifically the membership, in a number of provincial and national policy, planning and research processes.

Evidence Exchange Network {EENET} Steering Committee

Coordination and strategic dissemination of relevant knowledge to stakeholders.

Community of Interest on Racialized Populations

A think tank was held and resulted in the publication of a report that we have shared with our members.

Persons With Lived Experience & Family Advisory

Researchers & policy makers bring processes and reports for vetting, suggestions or opinions before launching projects.

CA-IAR Clinical Standards

Managed at arms length by the MOH, this group monitors use of Clinical Assessment tools such as Ontario Common Assessment of Need (OCAN). OPDI continues to represent our members voice at this committee.

Ontario Mental Health & Addictions Alliance

After the new government was in place the MH & A Alliance went into hiatus. We made a number of attempts to request meetings of the partners in order to have the meetings of the Alliance meetings resumed, but we were unsuccessful.

Lived Experience Panel

A key informant resource group to the Mental Health and Addictions Leadership Advisory Council. Through staff member and Board representation, provided consumer and peer support voice to Council's final Annual Report.

Activities in 2018-19



Board Governance

The Board of Directors maintained seven positions and revised a matrix that is guiding the selection of candidates and the nominating committee in their decisions.

There were 9 meetings of the Board:

Six face to face meetings

One face to face meeting during conference to elect officers

Three teleconference meetings

Staff Development

- 1 Staff attended the AMHO conference
- 1 Staff attended AMHO Leadership Forum
- 2 staff attended Peer Support Canada conference
- 3 staff completed Violence and Harassment training
- 2 staff took Peer Staff Supervision training
- 1 staff took Leadershift Lite training
- 1 staff took Psychological Health and Safety training
- Staff participated in the following webinars:
 - ◆ Getting started in sponsored research and understanding the language
 - ◆ Structural Violence
 - ◆ AMHO Increasing Access to Psychotherapy
 - ◆ Several others throughout the year



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Activities in 2018-19

Training Classes:

OPDI delivered 8 classes in the fiscal year, with a total of 108 individuals enrolled.

- North Bay - 11 people
- Toronto - 14 people
- Winnipeg - 13 People
- Barrie - 9 people
- Hamilton -14 People
- Toronto - 12 people
- Barrie - 14 people
- Niagara- 21 People

These classes generated 8 weeks of paid employment for trainers.

OPDI staff delivered 3 “Expectations” and 6 “Beginnings” webinars prior to these classes.

Practicums/Internships

Staff delivered 5 “Internship” webinars. 18 Internship plans were approved for individuals from these and earlier training classes, and staff continue to monitor those who have begun their practicum/internship hours.

9 individuals completed internships to earn “Level 2”, or OPDI Certified Peer Supporter.

Trainer development

There is a Trainer Community of Practice and they held 4 meetings.



2018-2019 year in Review

AGENDA

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AGENDA

1. Call to order
2. Determination of Quorum/Roll Call
3. Approval of Agenda
4. Approval of Minutes of
October 1, 2018 Annual General Meeting
5. Annual Report (attached)
6. Presentation of Audited Financial Statements
Meghan Coyne, Kriens-LaRose, LL.P. (attached)
and motion to approve.
7. Appointment of Auditor
8. Recognition
9. Presentation of the Board Slate
and motion to approve
10. Other Business
11. Adjournment



**ONTARIO
PEER
DEVELOPMENT
INITIATIVE**



**Annual General
Meeting**



**October 7, 2019
5:00 p.m.**



**BMO
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MINUTES of the AGM

Ontario Peer Development Initiative

Minutes of the Annual General Meeting

October 1, 2018

**BMO
INSTITUTE FOR
LEARNING**

Ontario Peer Development Initiative

Annual General Meeting

October 1, 2018

BMO Institute for Learning

Toronto, Ontario

Call to Order

Aubrey Andrus, OPDI Vice President, called the meeting to order at 5:10 pm and welcomed everyone to OPDI's Annual General Meeting.

Determination of Quorum

The Ontario Peer Development Initiative's attending voting member group's total 23. Of those 23 organizations, 23 have registered and signed in to vote.

Approval of Agenda

Motion: Sonja Cronkhite made a motion to accept the agenda.

Seconded by: Arif Majeed

Motion carried

Approval of Minutes from the October 1, 2018 Annual General Meeting

It was noted that the header on the minutes had the incorrect date.

Motion: Keely Philips made a motion that the minutes from the October 1, 2018 Annual General Meeting be approved.

Seconded by: Maria Marchant

Motion carried

Annual Report

Barbara Frampton, Acting Manager presented the Annual Report.

Motion: Theresa Claxton made a motion to accept the Annual Report.

Seconded by: Cheryl Iacobelli

Motion Carried



Financial Report

Meghan Coyne, Kriens-LaRose presented the audited financial statement.

Motion: Kristine Quaid made a motion to accept the audited financial statements.

Seconded by: Carol Boehringer

Motion carried

Appointment of Auditor

Kriens-LaRose was presented by the Board to perform the 2018/19 audit for the Ontario Peer Development Initiative.

Motion: Cheryl Iacobelli made a motion for approval of the appointment of the Auditor.

Seconded by: Brenda McConnell

Motion carried

Recognition

Aubrey Andrus recognized Michael Owens and Heather Bruce for their commitment to the Board of Directors.

Presentation of the Slate

Aubrey Andrus presented the 2018/19 Board slate.

Motion: Sonja Cronkhite made a motion to accept the slate.

Seconded by: Donna Forget

Motion carried

Other Business

None

Adjournment

Motion: Cheryl Iacobelli made a motion to adjourn the meeting at 5:30pm.



SLATE

Board of Directors 2019-2020

Rotation	Board Position	Director	Status	Area & Member Org Affiliation
2 0 2 0	1	Kari Sterling	Returning	North Bay Lived Experience and Recovery Network
	2	Richard Adair	Returning	Brampton Friends and Advocates Peel
	3	Tyrone Gamble	Returning	Ottawa Psychiatric Survivors of Ottawa
	4	Alise de Bie	Returning	Hamilton Mental Health Rights Coalition
	5	Vacant		
2 0 2 1	6	Aubrey Andrus	Returning	Whitby Durham Mental Health Services
	7	Calvin Prowse	New	Hamilton Mental Health Rights Coalition
	8	Brooke Chambers	New	Whitby Durham Mental Health
	9	Vacant		

ONTARIO PEER DEVELOPMENT INITIATIVE

FINANCIAL STATEMENTS

MARCH 31, 2019

ONTARIO PEER DEVELOPMENT INITIATIVE
STATEMENT OF FINANCIAL POSITION
AS AT MARCH 31, 2019

	2019	2018
	\$	\$
ASSETS		
CURRENT		
Cash	43,949	49,911
Accounts receivable	51,725	18,278
HST receivable	9,890	6,614
	105,564	74,803
LIABILITIES		
CURRENT		
Accounts payable and accrued liabilities	19,385	16,938
FUNDS (NOTE 2)		
Ministry of Health and Long Term Care	(1,058)	(3,124)
Program fund	87,237	60,989
	86,179	57,865
	105,564	74,803

APPROVED ON BEHALF OF THE BOARD:

_____, Director _____, Director

ONTARIO PEER DEVELOPMENT INITIATIVE
COMBINED STATEMENT OF OPERATIONS AND FUND BALANCES
 FOR THE YEAR ENDED MARCH 31, 2019

	2019	2018
	\$	\$
REVENUES		
Ministry of Health and Long Term Care funding (Note 3)	300,649	300,649
Other income	125,674	64,550
	426,323	365,199
EXPENSES		
Salaries and benefits	163,599	186,379
Program fund	80,810	50,169
Program expenses	71,659	57,449
Board expenses	39,125	24,575
Computer maintenance and supplies	6,956	3,717
Rent	6,046	8,268
Audit and accounting	5,735	5,308
Telecommunications	5,715	6,047
Professional fees	5,023	785
Staff and volunteer education and training	4,393	2,752
Office supplies	2,728	5,344
Award program	1,726	4,484
Bank charges	1,538	1,001
Postage and courier	1,456	823
Insurance	1,069	1,147
Training program expenses	431	2,656
	398,009	360,904
EXCESS OF REVENUES OVER EXPENSES FOR THE YEAR	28,314	4,295
Fund balances, beginning of the year	57,865	53,570
Fund balances, end of the year	86,179	57,865

ONTARIO PEER DEVELOPMENT INITIATIVE
STATEMENT OF OPERATIONS AND FUND BALANCE -
MINISTRY OF HEALTH AND LONG-TERM CARE
 FOR THE YEAR ENDED MARCH 31, 2019

	2019	2018
	\$	\$
REVENUES		
Funding by MOH and Long Term Care (Note 4)	300,649	300,649
Other income	18,616	10,086
	319,265	310,735
EXPENSES		
Salaries and benefits	163,599	186,379
Program expenses	71,659	57,449
Board expenses	39,125	24,575
Computer maintenance and supplies	6,956	3,717
Rent	6,046	8,268
Audit and accounting	5,735	5,308
Telecommunications	5,715	6,047
Professional fees	5,023	785
Staff and volunteer education and training	4,393	2,752
Office supplies	2,728	5,344
Award program	1,726	4,484
Bank charges	1,538	1,001
Postage and courier	1,456	823
Insurance	1,069	1,147
Training program expenses	431	2,656
	317,199	310,735
Excess (deficiency) of revenues over expenses	2,066	-
Fund balance, beginning of of year	(3,124)	(3,124)
Fund balance, end of of year	(1,058)	(3,124)

STATEMENT OF OPERATIONS AND FUND BALANCE - OTHER PROGRAMS FUND
 FOR THE YEAR ENDED MARCH 31, 2019

	2019	2018
	\$	\$
REVENUES		
Other income	107,058	54,464
EXPENSES		
Expenses	80,810	50,169
Excess of revenues over expenses	26,248	4,295
Funds balance, beginning of year	60,989	56,694
Funding balance, end of the year	87,237	60,989